



Eastern PA Coalition for Abandoned Mine Reclamation

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March 2019 Progress Report

Project Coordination

Upper Toby Creek Coldwater Conservation Plan Project

- Sent Laura Rinehimer, EPCAMR Watershed Outreach Education Specialist a photo of an undercut bank along Toby Creek to use in the March EPCAMR Newsletter to update our followers on the project status; Forwarded Gavin the KMZ files (NAD 83 Projection) from Tom Mayka, Stormwater Coordinator for the Dallas Area Municipal Authority of all the field collection points that were taken by EPCAMR during our field reconnaissance trips over the last few months, including the DAMA stormwater projects with high potential for restoration needs within the watershed; Reviewed a map of a small unnamed tributary to Toby Creek that runs near the Kenilworth Road area, across Pioneer Ave, and then Holcomb, near the Greenwood Cemetery; It's a pretty steep area that may be an ephemeral stream; Discussed with Tom to make sure that we take a look at it in the field since it was suggested by John Levitsky, Luzerne Conservation District that we survey that area; Upper Toby Creek Field Recon on Upper Demunds Road out to "Krause Swamp"-UNT to Toby Creek and the Dallas Township Area were surveyed on March 8th with DAMA and EPCAMR; Tom forwarded additional KMZ files to EPCAMR and additional photos that were forwarded to Jessica Britten, EPCAMR Watershed Outreach Intern to put into the Field Reconnaissance PowerPoint; Talked with Martin Barry-Dallas Twp. about gaining access to the Irem Country Club to walk around the headwaters of Upper Toby Creek and he also let us know that we would need 3 weeks advance notice in case we wanted to use the community room for a meeting space for a future meeting on what we've found thus far in the watershed; He provided me with contact information for Frank Wagner who can get EPCAMR access into the Irem Country Club grounds; Jessica put together a list of areas that where recon is going to be necessary to finish up looking at the other tributaries to Toby Creek and the main stem itself and EPCAMR forwarded it to Tom Mayka for his review until we can get out in the field again

Growboxx Food by Youth, Reclaiming Our Backyards in the Coalfields

- Provided a follow up report and update to Claudia Meglin-Project Officer for ISI, Inc.; Requested that Laura be sure to keep track of the locations where all of our Growboxxes are going with our community partners and with the respective schools that will be participating in the program; Convened a conference call with Claudia to give her a project update; Created an invoice with Denise for **\$12,500** to submit to ISI, Inc. to clear out the FY18 Food for Youth Growboxx funds and submitted it for payment to Claudia Meglin

Harry E. Breaker Swoyersville Bank Reclamation PA AML Pilot Project

- Attended a field visit with Hank Zielinski-Northampton Energy Services, on-site to walk the site and see how the design and construction of the erosion and sedimentation controls are going as well as to talk about the setting up of an on-site mobile trailer unit with power for the duration of the project; Received two Mining Activity Inspection Reports from the PA DEP Pottsville District Mining Office and reviewed it before putting with the project file to submit with the second request for reimbursement; Discussed with Gerard Schmidt-PA DEP BAMR Project Officer the approved payout of reimbursement funds as the E & S Plans are developed and implemented on the site with a 40%/20%/20% payout setup; Scheduled a groundbreaking event with the local State and elected officials from Swoyersville Borough, in coordination with Olympus Power, Keystone Reclamation Fuels Management, and the PA DEP for April 2nd at noon

Keep PA Beautiful Camera Surveillance Loan Program

- EPCAMR informed PA DCED and PA DEP BAMR that we're in the process of getting signed the Hold Harmless and Indemnification Agreement and forwarding it down to them to participate in the program that will allow for the placement of 3 surveillance cameras in Centralia, PA to monitor the illegal dumping and see if we can curb it from occurring, in partnership with Keep PA Beautiful, with the help of Rob Dubas-KPB; Set up a future meeting to canvass Centralia with Rob for eventual placement of the cameras in mid-April; EPCAMR checked with our General Liability Insurance Insurer through POWR who added the Commonwealth of PA and the PA DEP Bureau of Abandoned Mine Reclamation, as Additionally Insured, before signing the Hold Harmless Agreement and submitted it to the PA DEP BAMR and Keep PA Beautiful to move forward with the Surveillance Camera Loaner Program in the late Spring 2019; Angela Vitkoski-PEC NE Office, who is more familiar with the POWR General Liability Insurance Policies took care of the paperwork following the completion of a brief explanation of the timeframe that the cameras would be installed and a brief description of the illegal dumping efforts in Centralia

Mocanaqua AMD Mine Pool Consumptive Use Feasibility Study Project

- Entered water quality into the database from the February 28th and March 25th Sampling events at the various monitoring locations throughout the project area; Worked with Mike to review coal vein structure in the 3D model in ArcGIS; Worked with Mike to create charts and graphs of water quality and flow from the various databases created through the collection of our monthly monitoring efforts; Attended a meeting on March 21st with SRBC Staff to go over work on the mine mapping progress, modeling, and water monitoring data that has been collected to date to see where we are heading over the next few months of the project; EPCAMR was directed to focus our attention on the Priscilla Lee Mine Pool basin

Hicks Creek Natural Stream Channel Design/Construction Project

- EPCAMR received a copy of our Termination Letter dated December 27, 2018 from Tammy Nicholas, with the PA DEP, due to the inability of the project being able to be advanced to the stage of construction; The grant was determined on November 2, 2018

Huntsville Creek Coldwater Conservation Plan Project

- Completed the grant agreement assurances paperwork, signed the document and mailed it back to Ashley Wilmot, PA TU CHP Program Coordinator in order to receive advance working capital for the project; EPCAMR was awarded a **\$4750** planning grant written by the Executive Director; Sean Michael Asher Banul, Penn-State Wilkes-Barre student, is volunteering for EPCAMR as a non-paid intern conducting a preliminary visual assessment and inventory of culvert crossings and drainage patterns in the Huntsville Creek watershed

Luzerne County Rail Corporation Mapping Project

- EPCAMR requested a GIS layer for the Lackawanna County Rail Lines from Kelsey Smith and Barb Semian-LRCA to identify rail lines that are extending from Luzerne County into Lackawanna County that are owned by the Luzerne County Rail Authority

Technical Assistance

- EPCAMR Staff met with WVSA Staff on March 7th to discuss the MS4 AMD Appendix section of their WVSA Permit that they would like some technical professional services work completed for them in the coming year; EPCAMR was provided for review the template MCM#3 IDD&E that WVSA provided to each municipality for adoption; US ACE, Baltimore Division Staff attended as well as an HRG representative; Discussed the formal comments submitted on the Appendix A that needed to be further discussed with the PA DEP; Funding options were discussed as were introductions to the Section 510 and 206 Programs under the US ACE; Convened a follow up phone call with the US ACE to discuss the Section 510 and 206 Programs; Completed two letters to initiate the request for assistance from the US ACE on the Feasibility Studies for both the Section 206 and 510 Programs that can benefit the public and the environment in the Wyoming Valley where EPCAMR is currently involved in a number of AMD and abandoned mine land reclamation and watershed restoration assessments and implementation projects; Provided Jessica, our EPCAMR Spring Watershed Outreach Intern with a copy of the historic Butler Water Level Mine Tunnel presentation for her to research the constituencies that were once dumped down the borehole decades ago
- Received updated information on the PennEast Pipeline Susquehanna River Crossing in the Wyoming Valley from Fairfax Hutter and reviewed the documentation
- Provided a Letter of Support to the EC for their ARC POWER grant Application to continue their EWT Training Program; Discussed an ARC POWER Grant with Janie French-Headwaters Charitable Trust to deal with AMD treatment systems in PA; She would like EPCAMR to sit on a Technical Steering Committee
- Rick Ruggiero, from EC donated to EPCAMR an AquaCalc Flow Meter that needs a few parts; Mike researched what was needed and EPCAMR is considering ordering the parts
- Received a copy of the Butler Water Level Tunnel Presentation from Craig Robertson and passed it along to the EPCAMR Staff for their review
- Posted the Friends of the Nescopeck watershed association's updated [Newsletter](#) received from Gary Leander on the EPCAMR website under the Nescopeck Creek Watershed page; Mike will upload the proper water quality data report once it is received from Tim Ference and scanned to PDF

- Received underground mine maps from the Bear Valley area in the Wiconisco Creek watershed from Shorty Umberger from the Williamstown Colliery; EPCAMR Staff will be looking them over; We may not be able to scan them properly from a PDF to geo-reference them, if they are not in our inventory already; We would be able to do that if we can obtain the maps for a day or two and scan them in our system with our SmartWorks Pro software and Scanner to create high resolution images that we can then also provide to all of our partners, including Shorty; Judging by the looks of the scans, they show the initial "first mining" and early development of the coal veins in the Lykens Valley; This means that there was plenty more mining done even after these maps were recorded; There is little symbology to tell us that these areas were robbed or second, third, or retreat mined; There doesn't seem to be a year or scale on the maps, however, they do look like 1:100 scale; Asked Martin Helmke-West Chester University if he was interested in having his students come down to the Bear Valley and flying it with us with their drone since he said he had an interest in doing some work with us
- Reviewed a draft copy of the Coal Community Cleanup Act
- Reviewed and completed a market survey for EC on their EWT Program as an Advisory Committee member and partner in the program and submitted it to Liz Hughes-EC

Education & Outreach

- Forwarded Shawnese and Laura new information on *The Luzerne Foundation Non-Profit 2019 Forum* set for March 20, 21st; EPCAMR was invited to make a 5 minute presentation on why we needed **\$5000**; We were informed upon our submission of the paperwork to present that should we be awarded the **\$5000**, that there would be a matching anonymous donation of another **\$5000**, for a grand total of **\$10,000**; 1 organization was going to be in the running for a **\$25,000** donation; Worked on the grant application and provided some slides to Shawnese for submission and she completed the application and submitted it to The Luzerne Foundation on behalf of EPCAMR
- Convened a GoTo Meeting conference call with Frederick Douglas Sr. and Holly Hudson with [Cosmos Technologies, Inc.](#) to give them an overview of EPCAMR's work in the region and to set up a future visit to the EPCAMR Office and tour of a few AMD locations in early April
- Reviewed the ARIPPA 2019 EPCAMR/WPCAMR Mini-Grant Application with Anne Daymut-WPCAMR and approved it being put out for a call for application submissions
- Coordinated with the EPCAMR Staff to conduct the PA DCNR *Community Connections to our Watershed Program* with Diane Madl and her high school students on March 28th while Mike and the Executive Director attend the House Natural Resources Hearing in Washington DC; Gavin lead an AMD Tour and Staff discussed each of our projects
- Prepared and submitted a Letter of Support for the LHVA Mini-grant that Beth Berkhauser has submitted on behalf of The Hexagon Project; EPCAMR prepared the letter to show our continued support for her efforts and our collective work on the EPCAMR Iron Oxide Art STEAM Unit Curriculum that we will be getting out to various teachers, should the grant be funded to implement some of the lesson plans that we've developed in the last year

- [House Bill 665](#) was introduced on March 1st in bipartisan fashion to designate Anthracite Coal as the “PA Rock”; EPCAMR is sure to support the bill, if necessary
- EPCAMR signed on to a Sign-On letter with members of the Coalition for the Delaware River Watershed that included several funding "asks" that will improve the Delaware River and its tributaries: funding for the Delaware River Basin Restoration Program, Partnership Wild and Scenic Rivers Program, Land and Water Conservation Fund, and Clean Water State Revolving Fund
- Discussed with Dave Kinney-TU about setting up a few meetings in the District Offices of Congressman Meuser and Cartwright to talk about AML Reauthorization, RECLAIM, and PILOT funding; Participated in an AML Campaign Conference call
- Talked with Jonah Walters, for an online expose of EPCAMR’s work and made some edits to his draft article to be posted to [Reasons To Be Cheerful](#); Provided him with the PA DEP BAMR Fact Sheet on AML Reclamation and AMD Remediation
- Filled an iron oxide order for Kathy Kelchner-PA DCNR Frances Slocum State Park who will be using the pigment for AMD Tie-Dyes for an environmental education program
- Participated on a PA AML Campaign conference call to discuss the support that is going to be needed for the Reauthorization of SMCRA in 2021; Discussed EPCAMR Executive Director’s invitation to speak as a witness before the House Natural Resources Committee on Innovative Ideas for Reclamation and Economic Development on AML sites; WPCAMR gathered several letters of support for Reauthorization for the Executive Director to present and include with the full written testimony; ARIPPA provided a letter of support as well; Provided Bernie McGurl-LRCA with copies of sample letters for him to write a letter of support
- Requested 50 post cards from Appalachian Voices to send around to our community groups to gain support for the RECLAIM Act; EPCAMR signed on to the FY20 PILOT AML Program and Coal Communities Investment Letter through our National RECLAIM partners; Discussed having a May-June RECLAIM Fly-In to Washington DC to meet with legislators and their staffers on RECLAIM; Received a PA AML/AMD Fact Sheet from the PA DEP BAMR; Informed our PA AML Campaign and National RECLAIM Partners that the Executive Director was requested to be a witness to give testimony before the House Natural Resources Committee on Innovative Reclamation Approaches and Economic Development Opportunities on AML on March 28th; Reviewed a RECLAIM Myth vs. Fact Sheet prepared by the National RECLAIM partners; Applied for a second round of RECLAIM Campaign Field Funds to advance the goals of the RECLAIM Campaign
- Forwarded a few articles on coal ash from news outlets across Appalachia to ARIPPA to let them know that we need to begin to think about how we’re going to inform the public about the various types of ash and the difference between CFB Co-Gen ash and CCB Bituminous coal-fired ash; [Coal ash contaminates groundwater near most U.S. coal plants: study](#) and [Kentucky coal ash disposal site is among most contaminated in nation, report finds](#)

- Susan Turcmanovich, PA American Water, forwarded EPCAMR a *Keeping Communities Flowing* grant from the PA American Water Charitable Foundation and suggested that we submit an application for up to **\$20,000** since only 2-3 applications will be forwarded on and supported by PA American Water for consideration; EPCAMR Executive Director reviewed the application and prepared a project proposal related to cleaning up abandoned mine lands and streamside areas through various illegal dump site cleanups that EPCAMR would coordinate throughout the year and submitted it
- Worked with Jessica to create a press release on her efforts to plant a few Growboxxes on the King's Campus at their community garden on Madison Street; <http://epcamr.org/home/2019/epcamr-donates-growboxx-innovation-to-the-kings-college-community-garden/>
- Worked on getting a meeting together between ARIPPA, EPCAMR, and PA TU to see if there is a way to gain additional support for the Co-Generation Plants that are reclaiming abandoned mine lands and remediating AMD impacted waterways in areas of PA where there are TU chapters working on cold-water conservation projects; Followed up with PA TU President Greg Malaska to set up a meeting with Jaret Gibbons and Cristy Sweeney from ARIPPA
- EPCAMR Executive Director requested and was approved by Corinne Stephens, Business Partnership Manager for the [Alliance for the Chesapeake Bay](#), to become a non-profit organization "[Businesses in the Bay Partnership Program](#)" to improve our visibility and outreach in the Bay watershed with business partners; EPCAMR is also a partner in the [Project Clean Stream](#) with the Alliance for the Chesapeake Bay; Convened a conference call with Corinne to talk about ways to promote our work around the lower Bay watershed and discussed a future tour for groups in the Bay area to come to the Coalfields and vice-versa, have coalfield watershed groups and non-profits travel to the Bay to see the impacts and restoration work that is going on throughout the watershed
- Katelyn Talbot, the Catholic Relief Services (CRS) Ambassadors President at King's College, Wilkes-Barre, have chosen to use some grant funds on advocacy for environmental issues during Earth Week on campus; For their part, they wanted to use some of the funds to have a speaker(s) come in and talk about why people should care about environmental issues, and how students can all do something to incite change; Maura Modrovsky recommended the Executive Director to the CRS and they agreed that the mission of EPCAMR is something that so many of their students who have grown up in or around mining towns can relate to and feel passionate about; CRS is interested in helping people understand why they should care about these issues, how they can get involved with advocacy; The EPCAMR Executive Director agreed to speak on April 24th from 3:30-4:30 on campus
- Worked on researching reports and documentation for the development of the Executive Director's testimony as a witness before the House Natural Resources Committee on March 28th on *Innovative Reclamation Approaches and Economic Development Opportunities on AML*; Worked the entire weekend of March 20th-21st to prepare a 14-page testimony and through much of the week of the 22nd through the 27th on finalizing the testimony; Presented written and a 5 minute oral [testimony](#) (video feed and testimony linked) before the House Natural Resources Committee; Met with several of our area Congressional leaders Staff in DC to discuss our work and support for AML Reauthorization, AML PILOT, RECLAIM and HB 315-"Community Reclaimers Partnership Act" (CRPA); Met Sara Cawley- DC Representative for the [Western Organization of Resource Councils](#), at the hearing who

informed us she was originally from Lackawanna County and was impressed by the testimony given; Provided a copy of the testimony to Paul Golias-Correspondent for the Citizens Voice, Bob Pennell-PA Trout, Dana Kuhnline-Appalachian Voices RECLAIM Campaign Coordinator and Dave Hess for the PA Environmental Digest [article](#);

- Attended a debriefing meeting and strategy meeting on Reauthorization with members of the PA AML Campaign at Juniata College, in Huntingdon, PA
- Confirmed our participation in the PA American Water Camp in the Wyoming Valley with Vinnie Cotrone-PSU Extension; EPCAMR will lead a brief AMD Tour for youth and then have them come back to the EPCAMR Office and conduct an AMD Tie-Dye Workshop
- Confirmed presenting to Lake Lehman Elementary School's 3rd Grade Class with Maureen Devine, on May 9th on the River Continuum Concept and EPCAMR's watershed assessment work going on in the Toby and Huntsville Creek watershed

Community Volunteer Coordination

- Alyssa Beasley-Culture and People Coordinator-BENCO Dental, followed up with EPCAMR and thanked us for taking the lead on putting the [Cleanup Event](#) together for April 19th along S. Main Street in Ashley, and along Sugar Notch Run, a tributary to the Solomon Creek; She will be coordinating a Jeans dress down Day as a fundraiser to support the effort; Submitted a request for funding and volunteer assistance from COLOURS locating along S. Main Street at the entrance to Ashley online and then followed up with a visit to introduce EPCAMR to the company; Received a free cleanup banner from Keep PA Beautiful thanks to Michelle Dunn, Program Coordinator and supporter of EPCAMR
- Shannon Ball, Environmental Champion/Volunteer Coordinator for Entercom Communications Wilkes-Barre/Scranton reached out to EPCAMR to let us know that she would promote any events that we have coming up this year; She was looking to have 10 staff volunteer on April 22nd for an Earth Day Cleanup, however, our cleanup project is scheduled for April 19th on S. Main Street in Ashley; Referred her to the Huber Breaker Preservation Society to see if they needed help within the Park on that day
- Cody Benkoski, EPCAMR student volunteer from Lehigh University, is working on scripts to review aerial images from the AMD discharge dataset for the Wyoming Valley that will select them when they are distinctly orange; He also provided EPCAMR with rainfall and precipitation maps to correlate with the AMD discharges should we have additional flow data available; He's started looking for places to download bulk satellite imagery for use in identifying AMD; He's currently using [USGS's Earth Explorer](#) and the aerial photography that's available; In the coming weeks ahead he's going to try and automate most of the process so that he can automatically download the latest images and scan them for potential AMD, along with grabbing the rough coordinates of their locations
- Jennifer Yaskewich, EPCAMR Community Development Coordinator volunteer is continuing to work with Steve Cornia on developing a Master database of corporations within the regional industrial parks that EPCAMR can then seek out to learn if they have corporate or philanthropic arms to their companies that might consider funding EPCAMR or allowing us to apply for grants or participate in

matching fund programs that they might offer with their employees as well as volunteer incentive programs to help us with future cleanups on AML or streamside efforts

Conferences, Training, Tours, Exhibits, & Workshops

- Tallied up the votes for the 2019 PAEE Awards and forwarded the results to PAEE prior to the upcoming Conference; E-mailed the Award notifications to the winners and invited them to attend the Conference at a discounted rate; Ordered the Keystone Award Recycled Plate from Traxler's and informed the PAEE Board; The Keystone Award will be shipped to the Schuylkill Conservation District to Pat McKinney to take to the Conference
- Requested that Gabby Zawacki sign up Jessica Britten, our EPCAMR Intern with a username and password to take the AOP Certification online test before going out and performing the culvert assessments; Gavin had asked her to sign up Nikko Simons, Joe Simons' son as well, who is an EPCAMR volunteer who needs community service hours; Nikko was signed up; The database was having some issues and Gabby informed us that when it was back up she'd get Jessica in the system
- EPCAMR is coordinating an earthVision Training with the OSMRE TIPS Team who are willing to come out to EPCAMR later in the Summer of 2019 to discuss Anthracite-specific needs and problem solving with the 3D software to allow us to create more detailed 3D mine pool maps for the Anthracite Region; EPCAMR is working with Mike Dunn & Dawn Pacula-National TIPS Training & Technology Br. Chief
- Reached out to Pagnotti Enterprises for a 2019 PA AMR/NAAML/PA NASLR Conference sponsorship and was informed that they would become a **\$400** Sponsor; Followed up with Jim Sala, ChemStream about potential sponsorship; Followed up with John Ackerman, PA Anthracite Section SME and Twin Oaks Research Labs about potential sponsorship; Followed up with Tom Clark, SRBC on potential sponsorship; Followed up with **37** additional potential sponsors and vendors who have exhibited or sponsored past PA AMR Conferences and informed the PA AMR Conference Committee of my efforts to reach out and generate leads and fundraising for the scholarships
- EPCAMR Executive Director was one of three main Guest Speakers at the Annual PA Council of Professional Geologists Membership Meeting in Grantville, PA who made a presentation on EPCAMR's work in the region and our innovative 3D Mine Pool and Underground Mine Mapping efforts before an audience of over **130** attendees
- Reviewed and archived registrations that are beginning to come in for the 2019 NAAML/PA AMR/PA NASLR Conference; Approved an additional scholarship for Elizabeth Hughes, EC; Participated in the 2019 NAAML/PA AMR/PA NASLR Joint Planning Meeting Conference call on March 18th

EPCAMR Program Administration

- Provided the Executive Committee of the EPCAMR Board with a draft of the updated Strategic Plan Elements for EPCAMR and a prioritization of the issues for our entire Board to consider as we move forward over the next few years; Provided them with the Executive Director's February Board Report for their review; Provided Leigh Ann Henry, now Chair of the Strategic Planning Committee with information put together by Mike Hewitt and the Executive Director for her to share with the Committee; Informed Ed Wytovich that he was welcome to sit in on a conference call or two with Dr. Bellows from the Deming Institute; Provided John Levitsky with links to articles on rare earth metals for him to gain a better understanding of what are the possibilities for extracting them and monitoring them in either AMD or on AML piles; EPCAMR has reached out to Kent Fuller and James Pagnotti, Pagnotti Enterprises, to follow up with them on a previous proposal that we had submitted to them to monitor AMD discharges on their properties for rare earth metals to see if they might have some ideas and thoughts about questions forwarded to them by asked by Ed Wytovich; Kent had followed up to inform EPCAMR that things were on hold for a while and when James wants to get started back up on the project, he'll let us know; Informed Bernie that EPCAMR has a call out to SMS, LLC to inquire about what stage of development the Old Forge AMD Borehole Project is in; Informed the Executive Committee that the Executive Director has been requested to testify as a witness before the House Natural Resources Committee on March 28th on *Innovative Reclamation Approaches and Economic Development Opportunities on AML*; Completed and submitted the Truth in Testimony Disclosure paperwork and the Executive Director's resume for the Committee
- Met with Jaret Gibbons, ARIPPA Executive Director and Cristy Sweeney, to inform them that EPCAMR would like to develop new projects and partnerships with the CO-Gen Industry Plants that are looking for fuel sources and similar projects to the one that we are managing now at the Swoyersville Refuse Pile Removal PA AML Pilot Project; If other plants are beginning to look at culm, silt, or refuse piles that are slowly becoming further away from their centralized plants, EPCAMR could work with them on pulling together possible proposals to the PA AML Pilot Funding Program or other sources to help to incentive the hauling of the materials back to the plants that could also leverage the private investment that the plants are making; EPCAMR Staff met with Jaret and Cristy to discuss working with a plant to help to develop a GIS layer of the acreage reclaimed, tons (cubic yards) of waste coal removed, stream miles improved, to show increased benefits to the State and legislators; ARIPPA would like to reach out to the watershed associations and Conservation Districts in the EPCAMR Region as well as the PA Trout Unlimited; EPCAMR Executive Director reached out to Greg Malaska-President of PA Trout Unlimited with Jaret Gibbons to gain their support of their work in the watersheds where they are making land and water improvements that are beneficial to the surrounding cold-water fisheries
- Followed up with Leigh Ann to let her know that we would be forwarding her the information that is available on the Strategic Plan Update for her to follow up with the Strategic Planning Committee to help us move forward; Mike will get her the list of the Committee members and will put the Survey Monkey poll back out to the Board Members and Affiliate members to gain additional comments and ideas to build into the Strategic Plan
- Participated in a conference call with Dr. Bellows from the Deming Institute and Ed Wytovich to discuss how to incorporate [Deming's 14 Points](#) into EPCAMR's non-profit management and to assist with the development of our Strategic Plan; The Executive Director was awarded the full **Dorothy Deming Scholarship** to attend the Deming Management Method for Owners and Executives Seminar, on April 10-13 at Aileron in Tipp City, Ohio; It was funded by generous donors to give EPCAMR the opportunity to explore the transformational teachings of the late Dr. W. Edwards Deming

- Worked on the March 2019 EPCAMR Board and 319 Report for the EPCAMR 319 reimbursements and posting to the EPCAMR website and forwarded to Mike once completed; Forwarded the February 2019 EPCAMR Board Report and 319 Report to Mike
- Reconciled EPCAMR's Checking Account and PA, Invest Accounts; Paid Health Care Premiums for EPCAMR Staff for March 2019 with Highmark; Paid Verizon and Internet monthly bills; Paid EC the rent; Balanced EPCAMR Checking Register
- Discussed setting a deadline with Anne Daymut-Program Manager-WPCAMR of May 10th for the ARIPPA Mini-Grant Applications to EPCAMR/WPCAMR for 2019
- Entered the EPCAMR bi-weekly payroll into ADP online to release it; Sent information to Jessica Barbose-OneSource regarding increases for Shawnese and Gavin Pellitteri in the MSI Program
- Forwarded a copy of the PA Anthracite Council March 2019 Reports around to the EPCAMR Staff
- Informed Cynthia Carrow-Vice President of Government & Community Relations for the Western PA Conservancy, that EPCAMR had submitted a [letter](#) to the Governor's Office in opposition to the budget transfer from the Keystone and Environmental Stewardship funds
- In the first 3 Quarters of 2018 OneSource paid and invoiced EPCAMR FUTA of \$269.17; However, because the total was under \$500 ADP paid the full FUTA due at year end when the final report was filed in the amount of \$323.88; ADP should have only paid the difference of \$54.71; A \$269.17 refund is an overpayment ADP made that the IRS requested that EPCAMR either apply to the first quarter of 2019 or a refund check back to EPCAMR; OneSource informed EPCAMR that we needed to make a request for a refund check and it was requested
- Forwarded a copy of the March 2019 Funding Alert online edition from the Society for Non-Profits to the EPCAMR Staff to review for potential grants and grant management and writing techniques
- Worked with Ellen Program Analyst-US Army Corps of Engineers, Baltimore District to reactive our SAM Account with the Federal Government to be able to accept grants and contracts; Provided her with a copy of our previously submitted notarized letter to update our records within the system; Provided Karl Kerr, Geographer-US Army Corps of Engineers, Baltimore District, with our DUNS number so they could check to see if it's possible for them to work with EPCAMR and informed him that Mike and the Executive Director had migrated all of our existing info over to the new SAM system
- Requested the necessary paperwork form OneSource for Steve Cornia, EPCAMR's latest GIS Watershed Outreach Technician who started work on March 18th; Completed all the necessary administrative paperwork and health care information online to bring Steve on board with EPCAMR; Worked with Steve to create and prepare a News [article](#) on his joining the EPCAMR team and posted it to our social media outlets
- Interviewed Lauren Perry, for a Summer Internship with EPCAMR; She is a student from SUNY-NY and originally from Wyoming Area
- Mailed in a check for TIC T-shirts for several of the new Staff that didn't have one to PA TU
- Filed EPCAMR's State Workers Insurance Fund (SWIF) paperwork