

Eastern PA Coalition for Abandoned Mine Reclamation



Robert E. Hughes, *Executive Director*

101 South Main Street

Ashley, PA 18706

Main Line: (570) 371-3523

E-mail: rhughes@epcamr.org

Website: www.epcamr.org

January 2024 Progress Report

Project Coordination

Swoyersville Harry E. AML Reclamation and Community Athletic Area AMLER Project

- Provided *Hank Zielinski* with an update on Invoice payments for the project for the hauling and excavation of the material from the site to the Co-Gen plants by Keystone Reclamation Fuels Management; Completed Progress Report for December 2023, Invoice 42, and a revised November 2023, Invoice 41 because the extension date to October 2024 needed to be revised in the documents as well as the Excel file, and submitted to PA DEP BAMR along with documentation from Keystone Reclamation Fuels Management LLC

EPCAMR Conservation District Mining-from East Project

- Submitted a Quarterly Progress Status Report to the PA DEP 319 Program for 2023 through December 2023

Just Transition Fund Rare Earth Elements Capacity Building Project

- Participated in a Zoom Call with Columbia University to review some results of initial AMD sampling for rare earth elements (REEs) in a few AMD discharges throughout the Wyoming Valley and discussed sampling additional AMD discharges that were low pH, acidic, and historically may have small concentrations of aluminum in the water before looking to install several pressure transducers in the region; Followed up with some dates to have *Sean Kinney* come up with a few of his graduate students to sample some additional AMD sites and to discuss future installations of pressure transducers; Provided Dr. *Tammy Shannon (D. Ed.)*, Coordinator of Academic Advising and Course Instructor for the PSU Environmental Resource Management Program, with feedback on potentially setting up a virtual independent study internship program for students in the ERM 495 class; EPCAMR could serve as their supervisor—students would prepare a written report for the ERM Program at the university with other pieces overseen by EPCAMR; EPCAMR would just need to fill out a supervisor evaluation form as a part of their grade that would be pass/fail rather than a letter grade; Students could research rare earth elements and do a similar project like the course that was developed and designed for King's College students by EPCAMR and *Dr. Rose*; Followed up with *Dr. Rose* at King's College to see how the students REE infographics were coming along now that the previous semester has been completed

EPCAMR/WPCAMR/ARIPPA Mini-Grant Program

- Reviewed the updated mini-grant application from ARIPPA and discussed due dates for the 2024 project proposal submissions and came up with the date of April 15th, with an announcement of the anticipated mini-grant awards in August 2024; Posted the updated [application](#) to the website and created several social media posts that were shared by partners; Received an application from Earth Conservancy for the Askam AMD Treatment System for Operation & Maintenance support

Shamokin Creek AMD Sampling

- Provided *Mike Hewitt*-Program Manager, with copies of the lab results of December 2023 and January 2024 sampling data and a missing sample submission sent to EPCAMR from the PA DEP Labs for the sampling of a number of discharges and upstream and downstream monitoring points in the Shamokin Creek watershed for Tetra Tech and Shamokin Creek Restoration Alliance; Sampled monitoring points around the watershed with the Northumberland County Conservation District watershed specialist, *Brenna Schnieder*

EPCAMR/WPCAMR/SRI Survey of Community Watershed Organizations on AMD/AML (proposed)

Reviewed and provided *Cliff Denholm*-Executive Director-Stream Restoration Incorporated, final comments to a draft proposal and budget to be submitted by to POWR for funding consideration to survey watershed groups and Conservation Districts across the Commonwealth on AMD/AML concerns and organizational capacity issues to address water quality problems in their watersheds; Participated in a follow up conference call with POWR and PEC to answer questions that they had regarding the proposal; Discussed with *Frank Sindaco*-EPCAMR GIS Watershed Specialist assisting with the key stakeholder interviews that will be a part of the project; SRI was notified that our partnership called the AMD Team of EPCAMR, WPCAMR, and SRI were going to be awarded the survey work and EPCAMR assisted *Cliff* with finalizing the revised scope of work for final submission to POWR/PEC; POWR would like the partners to participate in a Zoom call with their Board on April 29th to be determined to provide a status report as the survey work moves along

Technical Assistance

- Reviewed the 2022-2023 Loyalsock Creek Treatment System Sampling Report produced by Mike Hewitt for the Loyalsock Creek Watershed Association, White Ash Land Association, and the Sullivan County Conservation District; Forwarded the final report to the project partners
- Provided *Dr. Andrea Nerozzi*, Wyoming Seminary, and EPCAMR Education Committee Chair with the proper identification of a true fly (crane fly larvae) her students observed at her request using Macroinvertebrates.org
- Scheduled and convened a call with *Arthur Seidenfeld* and *Kenneth Booth*-Rare Earth Metals Reclamation Corporation, NY to discuss future project interests by his company that wants to discuss technical services that EPCAMR may be able to provide; Provided them with an outline for discussion
- Scheduled and held an office meeting with *Bryan Ritti* and *Jim Vorhees*-[Teichos Energy](#) on January 25th to discuss solar development on abandoned mine lands and future potential partnerships on projects

- Participated in the PA DEP's Mining and Reclamation Advisory Board (MRAB) January Meeting as a member
- Applied for a [C-SAW Technical Assistance grant](#) since there are several pressure transducers throughout the Nanticoke Creek watershed installed by the Earth Conservancy and we are trying to establish a more effective way to monitor the flow losses and real-time flow of the streams that eventually will be resurfaced through abandoned mine reclamation and stream restoration efforts; We talked with *John Clune* with the USGS about seeing if there was some assistance that we could get to help us take a closer look at the streambeds, their cross-sections, establishment of rating curves, more effective utilization of our Swiffer flow meter to measure flows and the profiles of the streambeds, and how best to graph and chart the water quality data particularly in the pre-reclamation and pre-restoration of the watershed work on the streams because we know that surface water can sometimes flow under the streambeds in mining impacted areas due to the heavy sediment loads that are common on abandoned mine lands; This type of data that will be collected we want to ensure can be represented properly on graphs to tell the story of the flow loss and the eventual restoration of water to the surface in the watershed
- Participated in a call with *Rosa E.P. Hance*, Federal Contractor on Energy Policy for the Choose Clean Water Coalition to provide her with some context on the difference between abandoned mines and what are now being called "zombie mines" that have the potential to become abandoned across Appalachia and in the Chesapeake Bay watershed; Rosa is looking to pull together a workshop or panel for the May 2024 Choose Clean Water Coalition on the topics
- Provided *Kelly Dessoie*, freelance videographer-Co-Founder of [Focus](#), with an interview on the importance of *Bernie McGurl's* decades of work in the Lackawanna River watershed over his career and his impact on EPCAMR and as a personal mentor to the Executive Director of EPCAMR over the course of his entire career; *Bernie* is recently retired from the Executive Director position of the [Lackawanna River Conservation Association](#); Provided *Kelly* with some surrounding landowner information contacts and informed her that we may be out there at the site in February with Columbia University at some point to figure out how to re-install another pressure transducer at the borehole since a previous one was damaged and lost during a severe storm event in the Fall of 2022
- Scheduled and convened a Zoom call with *Jeff Randolph*, [BlueCup Ventures, LLC](#), *Jared Souders* and a few other Staff from [Hillwood Development](#), to discuss a future abandoned mine land reclamation grant (AMLER) opportunity in Hazle Township, along SR 309 and the status of BAMR's submission of the features to be verified as abandoned to be able to be given a Problem Area Identification Number (*proposed*)
- Provided *Rep. Jim Haddock* with educational information and links to resources on abandoned mine lands, AMD, funding, and additional information on the Commonwealth's Bureau of Abandoned Mine Reclamation; Portions of his legislative District in Luzerne and Lackawanna Counties are impacted by both AMD and abandoned mine lands
- Provided *Mike Hewitt*-EPCAMR with water quality data that we received from *Gary Leander*-Friends of the Nescopeck Creek on the Jeddo Mine Tunnel AMD discharge
- Communicated with *Chris Miller*, a resident in Glen Lyon, who was interested in finding out more about what can be done to safely secure the Glen Lyon AMD Pump discharge that flows into the Newport Creek behind his house on Arch Street and to curb ATV riders going through the

discharge in the creek and under the Spring Street bridge culverts; Followed up with Earth Conservancy because the area in question has some title issues that are unresolved; Suggested that the PA DEP Bureau of Abandoned Mine Reclamation consider being called to determine if they can safely fence off the pump that seems to be gushing AMD due to the recent rains that is located behind the neighborhood along Arch Street where kids actively play

- Participated in a Zoom call with the Columbia County Conservation District representatives, [The Farm at Catawissa](#), and the Catawissa Creek Restoration Association volunteers that are trying to reinvigorate the local community watershed organization in Schuylkill and Columbia Counties; Discussed fishing access project, transfer of property from the Butler Tract to PA DCNR, AMD treatment at Audenried, securing landowner access agreements, development of rail trails, overhaul of the [website](#), and education and outreach opportunities to encourage new members to join who live in the watershed
- Provided *Chris Murley*-Underground Miners, with some reference documentation on altitude cross section of all the barrier pillars in the northern Anthracite coal field and where the water spills over from one mine to another based on the [Water Pools in Pennsylvania's Anthracite Mines, 1949](#); Referenced EPCAMR's [Mine Water Resources Report](#) from back in 2012; Mike provided a few additional resources through the [search page](#) from the US Bureau of Mines, mostly authored by S.H. Ash and others at the US Bureau of Mines in the 1950s for each of the 4 Anthracite coal fields related to the barrier pillars; There is a need for a much longer term, larger monitoring effort that needs to be funded and put in place to monitor the current levels of the mine pools in the Northern Fields; Rating curves, pressure transducers, and gauges to help determine the fluctuations in the elevation changes and flow from the various discharges and potential loss points are needed; EPCAMR continues to seek funding for such an effort that would allow us to install a real-time SCADA system, but it hasn't been funded it yet

Luzerne Conservation District CAP Update Coordination

- Coordinated and convened a meeting with the Luzerne Conservation District, Earth Conservancy, and Larson Design Group, on January 29th to review and update the County Action Plan (CAP) with projects that are ongoing or have been recently completed related to AMD and abandoned mine lands and watershed efforts; Provided Keith George with contact information and resources related manure and abandoned mine lands; <http://www.garveyresources.com/>; <https://www.mabiosolids.org/>; the [Draft 2024 Pennsylvania Integrated Water Quality Report](#); [Converting Poultry Manure from Waste to Resource for Abandoned Mine Lands](#); and a link to the [Chesapeake Bay Small Watershed Grants Spring 2024 Request for Proposals](#)

Education & Outreach

- Participated in 3 weekly PA AML Campaign calls
- Registered, along with *Frank Sindaco*, to attend the Educational Outreach fly-in to Washington DC on March 6, with the [Choose Clean Water Coalition](#) to meet with legislators and their aides to highlight projects in the Chesapeake Bay watershed related to AMD and abandoned mine land reclamation; Participated in the monthly CCWC Update call with partners on Zoom
- Received a copy of *Carli Tabone's* PowerPoint presentation from the Misericordia University Sustainability Symposium in December 2023 where she highlighted AMD, abandoned mine land, and environmental justice issues in the Shamokin Creek watershed for her case study;

Forwarded a copy of the presentation to the Shamokin Creek Restoration Alliance and Northumberland County Conservation District Watershed Specialist *Brenna Schneider*

- Wrote a 400 word article on EPCAMR for the Times-Leader for an anticipated feature in the Sunday newspaper in partnership with [The Luzerne Foundation](#); Forwarded the draft to *Jessica Baab*-Philanthropic Services Coordinator at The Luzerne Foundation along with several photos and our EPCAMR Logo; Coordinated a date for an interview with The Luzerne Foundation's CEO, *Dave Pedri* on [PA Live!](#) on January 22nd as a part of their Children's First Initiative with WBRE; EPCAMR will bring our Brookie Trout puppet, an AMD calendar created by students with iron oxide, and an AMD Tie-Dye t-shirt to talk about some of the examples of work we do to educate youth and students on AMD watershed restoration with our regional coalition partners
- The PA AML Campaign was informed that the Former Senior Attorney, Lands Division, Nature Program for the [NRDC](#), [Sharon Buccino](#), has become the new OSMRE Principal Deputy Director
- Participated in a Zoom call with *Jerome Whittington*-Clinical Assistant Professor of Anthropology, Energy and Environment-New York University, that is interested in having EPCAMR partner with them on a grant application related to reaching out to coalfield communities to get their thoughts on transitioning to alternative energy projects related to solar development on abandoned mine lands; Provided him with contact information for the Earth Conservancy at his request
- EPCAMR was informed that *Jolie Coates*-Watershed Specialist for Sullivan County Conservation District has joined the Staff starting in January 2024 and would like to become actively involved in the partnership and work that EPCAMR is doing in Sullivan County on the Loyalsock Creek; EPCAMR added her to our mailing list for the quarterly EPCAMR Board meetings
- Reached out to *Dr. John G. Deusler, Jr.*-President of the [PA Drone Association](#) to let him know that EPCAMR, as a member is more than happy to advocate for legislation and funding from the PA State Senate and House towards supporting a more robust drone operations infrastructure and have sent letters when asked by the PA Drone Association; Informed him that several Staff are studying for the Part 107 License Test that we hope to obtain by the Spring of 2024 to use our drone for business purposes
- Picked up 2024 AMD & Art calendars from Center City Print created by students from Wilkes-Barre Area's Creative Arts Senior High students
- The Luzerne Conservation District requested EPCAMR's assistance with their annual Envirothon Event at Camp Kresge, White Haven on April 29th to lead and proctor the Current Issues portion of the testing that is on Sustainable Renewable Energy; EPCAMR Executive Director will coordinate with *Keith George* and other District Staff as needed
- Participated in the Middle Susquehanna RiverKeeper's Vernal Partnership School Zoom Meeting to hear about an upcoming expo in February at the Montour Nature Preserve
- Participated in the Choose Clean Water Coalition monthly virtual meeting update to hear about the Legislative Briefing booklet update and other clean water and AMD topics of interest by partners; Filled out survey for future in-person CCWC Meeting to discuss implementation ideas

- Discussed with *Lori Maloney* some ideas about how we can partner with the [Eastern Brook Trout Joint Venture](#) in the future in educational efforts to utilize our EPCAMR Trout puppets to create awareness of watershed restoration efforts in abandoned mine land impacted waterways that often also have native trout populations in their headwaters above the coal measures; Discussed ways to showcase to the public the benefit of the habitat restoration projects, or aquatic connectivity efforts to replace or rehab culverts for passage and stream continuity; Examples of showing a riparian restoration project and or woody debris project and having the professionals in the field explaining how these projects are being done while being interviewed by a trout puppet and then hearing from EPCAMR's perspective on watershed restoration efforts in legacy mining-impacted areas would be amazing; Provided *Lori* with areas of concern that EPCAMR covers in the Delaware River Watershed upon her request
- Communicated with *Phil Dunn*-Shamokin Creek Restoration Alliance's new Executive Director and planned a future lunch meeting with him to discuss our partnership efforts and technical assistance being provided to the community group in Northumberland County
- Sent *Jonas Crass*, Scranton, a membership application for EPCAMR upon his request since he informed us that he's been a long-time follower and supporter of our work in the region
- Reached out to *Lindsay Byron*-PA DEP Environmental Program Manager about a potential future grant proposal idea to the EPA Climate Action/Pollution Reduction Grant Program as a partner with New York University on a regional AMD monitoring effort with pressure transducers; Informed her of the number of [mine fires](#) that are across PA that may not be actively being monitored for the release of green house gases on abandoned mines as a potential other avenue to consider for a future proposal different from the AMD monitoring proposal to obtain valuable flow and loading data; Informed her that an assessment report should be coming out soon from the Office of Energy that is being led by *Robert Young* on recommendations EPCAMR and LaBella Associates assisted with gathering on the subject of solar development on abandoned mine lands and previously mined lands at the community and grid-scale level
- Provided *Jennifer Leiber*-Membership Director for [NAEIR](#) with additional information on EPCAMR to determine if we can qualify for a free membership to receive educational resources to provide to the youth and students we interact with through our various educational programs; Received approval for a free membership upon further review of the materials submitted
- Participated in the January 2024 Environmental Justice Advisory Board Planning Meeting in preparation for the February 2024 EJAB Meeting; Received notice from the Chair that the Executive Director's reappointment for another 2-year term was pending approval of the in the early part of January and by the end of the month was officially approved by PA DEP Acting Interim Secretary *Jessica Shirley* when a letter was received; Completed a few administrative documents that needed to be sent back to the PA DEP Office of Environmental Justice
- Reviewed *Beth Meikljohn's* draft article that will either become an Op-Ed or published piece that she was submitting to Reimagine Appalachia to fact check it and correct any statements that may need clarification on terminology or content related to abandoned mine lands, AMD, and infrastructure
- Prepared an EPCAMR letter of support for the federal Good Samaritan Remediation of Abandoned Hardrock Mines Act of 2023 ([S. 2781](#)) and forwarded it to Staffers of Committee Members of the US Senate Committee on Environment and Public Works; Forwarded the letter

to the PA AML Campaign and the Shamokin Creek Restoration Alliance (SCRA), who would also like to submit a letter on behalf of their organization; Held a call with *Joe Pizarchik* to talk about PA's Environmental Good Samaritan Act and talked with *Tom Venesky*, freelance journalist, about the subject and how PA's Act differs from the Hardrock Mining Act

- Posted to EPCAMR's social media that the U.S. Environmental Protection Agency's (EPA) Office of Land and Emergency Management (OLEM) announced their new [Soil Lead Guidance](#) after three decades of advancement in scientific understanding; The EPA is lowering recommended screening levels and strengthening guidance for investigating and cleaning up lead-contaminated soil in residential areas where children live and play; As a result of lower screening levels, EPA expects to investigate more residential properties for potential cleanup under the Superfund law and the Resource Conservation and Recovery Act; Many disadvantaged coalfield communities and overburdened communities have historically faced multiple sources of lead exposure
- EPCAMR drafted and prepared a Good Samaritan Remediation of Abandoned Hardrock Mines Act of 2023, ([S. 2781](#)) Letter of Support and submitted it to the Committee Business Meeting of the US Senate Committee on Environment and Public Works; Forwarded the Letter to the PA AML Campaign partners
- EPCAMR drafted and prepared a brief testimony letter on behalf of the PA American Water to highlight our partnership efforts in the community to provide to the PUC in February 2023 as a part of their rate increase hearing; Highlighted the Wonderful World of Water Camp in Lackawanna County (Peckville) along the Lackawanna River in August 2023 and the Nay Aug Avenue Natural Playground Rehabilitation and Tree Planting Project in the Fall of 2023
- Provided *Claudia Meglin*, Inquiring Systems Inc. with a few media links to include in her final report to the Mental Insight Foundation; [EPCAMR Launches Fundraiser and Premier Event for Children's Environmental Education Videos and Curriculum](#); [Local Students Star in Educational Film](#); [Do You Mine? EPCAMR Visits PA Live! with The Luzerne Foundation](#)
- Provided *Mike Gondell*, Western Pocono Chapter TU with contact information for Tom Venesky, a freelance writer that he was hoping to reach out to in order to cover some events that the Chapter will be having that are focused on the Upper Lehigh River area and surrounding streams, some of which are impacted by AMD in southern Luzerne County and in Carbon County
- EPCAMR posted on our [social media](#) about our long-time colleague's recent retirement announcement from the Foundation for PA Watersheds, R. John Dawes; He has done so much for the abandoned mine reclamation and watershed community across PA and has been an amazing partner and funder that has allowed groups like EPCAMR to leverage other grant sources and funding opportunities to complete so many successful projects across the Commonwealth; Communicated with *Deb Nardone*, who has become the new Foundation for PA Watersheds Executive Director; Deb is also no stranger to PA watersheds when one looks back at her professional career in the environment
- Provided the PEC Clean Water Advisory Committee with information on two future planned tire and illegal dumping cleanups in the Wyoming Valley; One is in Newport Township, Luzerne County that will be led by EPCAMR and a hunting and game club, along with *Josh Butz*-PA Game Commission, on SGL 224, outside of Glen Lyon, where several hundred tires have been illegally discarded in the woods in the Newport Creek watershed headwaters; The second one is in Hanover Township, Luzerne County, in the Sugar Notch Run subwatershed of Solomon Creek, where another tire pile exists that is being coordinated to be removed by EPCAMR and the

Luzerne Conservation District in the Spring 2024; We already have a truck that will pick them up and scrap recycle them; Hardly Used Tires along the Sans Souci has been a long time partner in many of our cleanups regionally and we know the tires go to Mahantango Scrap Tire Recycling in Liverpool, PA for recycling

Conferences, Training, Webinars, Tours, Exhibits, & Workshops

26th PA AMR Conference Planning for 2024

- Requested a final bill for the scholarship rooms for the 25th Anniversary Conference from the Altoona Grand Hotel before payment can be made; Convened our first Conference Planning Committee meeting to begin work on the upcoming Fall 2024 Conference at the Ramada Inn & Conference Center, State College from October 22-24th; Reviewed the initial website design for the [2024 Conference](#) uploaded by *Mike Hewitt*, Program Manager for EPCAMR; Cut a lodging reimbursement check to the Schuylkill Conservation District; Talked with *Matt Miller*- Leadership Development Program Manager at PACD to inform him of our Conference dates for 2024 to ensure that there was no conflict with the annual Watershed Specialist Training in October 2024

Anthracite History Month 2024 Event

- Reached out to the speakers for the January 7th event at the EPCAMR/Earth Conservancy Conference Room to confirm attendance and to give them a heads up on a pending snowstorm for the weekend prior; Followed up with LCCC to let them know that didn't need the Educational Conference Center for this particular event; Presented on EPCAMR's work in the region with our partners, watershed groups, and Conservation Districts to support AMD remediation and land reclamation and watershed assessments; Provided the audience at the event with our link to our new educational [website](#); Presented on coal breaker construction and mechanics with *Jason Tarnowski* from Earth Conservancy since *Eric Bella*-Lehigh Engineering, was sick and unable to present; *Sue Hand* presented and showcased several of her art work pieces on coal breakers that were painted only with iron oxide pigment from EPCAMR and fine pieces of anthracite coal; *Nick Zmijewski*, Archivist from the Industrial Archives & Library presented on the curation of the Glen Alden Coal Company files and documents housed at the Earth Conservancy
- EPCAMR Executive Director was a part of a panel discussion on the legacy of mining in the Anthracite Region at the PA Anthracite Heritage Museum, McDade Park, Scranton on January 20th, and discussed EPCAMR's work with partners in the region to address AMD and abandoned mine land reclamation issues as well as mine mapping and environmental education and outreach efforts; Provided a brief bio to *Bode Murin*, Historic Site Administrator, who was hosting the event for Professor Bob Wolensky to read during the program introductions

Choose Clean Water Coalition Conference

- *Rosa Hance*-[Choose Clean Water Coalition](#) requested interest in having EPCAMR be a panel speaker on the topic of AMD and SMCRA as they relate to past mining legacy impacts in the Chesapeake Bay watershed for the May [2024 CCWC Conference](#) in Maryland; EPCAMR followed up with Rosa and let her know that we had been talking to *Mariah Davis*-Choose Clean Water Coalition as well about an Environmental Justice Panel from across the Chesapeake Bay watershed and having the EPCAMR Executive Director be a part of that representing coalfield communities impacted by AMD since he is a member of the PA DEP Environmental Justice Advisory Board

Mine Pools As Resources Conference at Penn-State University (*proposed*)

- EPCAMR is working with *Steve Chrimer*, Shamokin Creek Restoration Alliance (SCRA) to assist in the development and planning of a one-day conference or symposium on discussions around the utilization of mine pools as beneficial resources throughout PA in State College, to be hosted by Penn-State University

WV Mine Drainage Task Force Symposium & 15th International Mine Water Association Congress in April 2024

- Reviewed the agenda and [program](#) for the Symposium and Congress to inquire about registration and attendance; The PA AMR Conference may be able to discuss with presenters the opportunity to speak at our annual Conference in the Fall 2024; Made an inquiry to *Jeff Skousen* about possible non-profit registration discounts to attend, however, they are not providing scholarships to non-profits at this time

Junior Achievement Career Fair in April 2024

- EPCAMR has been invited back to exhibit on April 17th at the Junior Achievement Career Fair where several thousand students come through exhibit areas to learn about organizations, companies, non-profits, volunteer opportunities, and career paths

Community Volunteers

- Reached out to *Lauren Holder*, Scranton, PA who signed up for future volunteer opportunities with EPCAMR; She holds a bachelor's degree in environmental science with a concentration in ecology; Informed her of some of our partnerships in the Lackawanna Valley that currently exist

EPCAMR Program Administration

- Reconciled EPCAMR's Checking Account and PA Invest Accounts with Denise in QuickBooks; Provided *Denise* with a copy of the monthly bank statement for Quickbooks; Paid Health Care Premiums for EPCAMR Staff for the January 2024 with Highmark after signing renewal agreement with the grand mothered rates; Paid EC the rent; Made EPCAMR deposits to FNB
- EPCAMR received and paid our invoices automatically for payroll services from OneSource for the month of January 2024; Received our W-2 and W-3 Transmittal form for 2022 and provided to the auditor along with payroll reports for 2021 and 2022; Provided the auditor with copies of grant agreements and board minutes/agendas at their request; Met with auditor to continue working on our Single Audit for 2022; Provided the auditor with additional functional expense documentation for the 2022 990 Completion; Sent the auditor a backup of our Quickbooks; Replied to the PA DEP Bureau of Fiscal Management with an update that our 2022 Single Audit was nearly complete and information will be uploaded to the Single Audit Report Submission site; Provided the EPCAMR Executive Committee with a copy of the draft Single Audit Report for their review and comment and the Corrective Action Plan that was submitted to the Auditor to include with the final submission
- Mailed EPCAMR 4th Quarter 2023 IRA checks to FNB Account Manager; Mailed W-2s to all EPCAMR Staff
- Provided OneSource with salaried and hourly adjustments as well as IRA contribution amounts for EPCAMR Staff for 2024 based on recommendations of the EPCAMR Personnel Committee

- EPCAMR accepted the resignation of our part-time Bookkeeper and Urban Outreach Specialist, *Denise Hernandez*, who had been employed with EPCAMR for over 9 years and moved to take a full-time position and wished her well; Provided notice to OneSource so that she can be removed from the payroll
- Submitted EPCAMR's Health Care Renewal Policy submission to Highmark BlueShield
- Completed the January 2024 Monthly Report for both the 319 Program and for Board Reporting and forwarded it to *Mike* to upload to the website